

**OFFICE OF THE SUPERINTENDING ENGINEER**  
**ELECTRICITY WORKSHOP CIRCLE**  
**PASCHIMANCHAL VIDYUT VITRAN NIGAM LIMITED**  
**VICTORIA PARK, MEERUT - 250 001**

e-mail id : se.workshop@pvvnl.org  
Mobile: 9193301250

**SHORT TERM E-TENDER SPECIFICATIONS/DOCUMENTS**

1. E-Tender No. : **04/E. Workshop C./MRT/2024-25**
2. Last Date of Online Submission : **18.06.2024** - 14.00 hrs
3. Due date of opening. (Part-I) : **18.06.2024** - 16.30 hrs
4. Price of Tender fee : **Rs. 1180.00 (Rs. 1,000.00 +18% GST) (Though NEFT/RTGS only)**
5. Earnest money : **Rs. 5000.00 (Through NEFT/RTGS only)**
6. Description of Work. : विद्युत कार्यशाला मण्डल, मेरठ के अन्तर्गत मण्डल कार्यालय, विद्युत कार्यशाला खण्ड कार्यालयों, सहायक अभियन्ता(कार्यशाला) कार्यालयों एवं विभिन्न विद्युत कार्यशालाओं, मेरठ, गाजियाबाद, मुजफ्फरनगर, मुरादाबाद, मवाना अड्डा(मेरठ), बड़ौत, घुन्ना(सहारनपुर), थानाभवन, मुरादनगर, नौएडा, हापुड, बुलन्दशहर, गजौला, चन्दौसी, रामपुर, बिजनौर, धामपुर में स्थापित प्रिन्टर की कारटेज रिफिलिंग, प्रिन्टर ड्रम, ब्लेड चिप बदलना, यू0पी0एस0 बैट्री बदलना, कम्प्यूटर में एन्टी वायरस सॉफ्टवेयर डालना, कम्प्यूटर सर्विसिंग आदि की एक वर्ष की अवधि में करने का कार्य।
7. Estimated Cost : **Rs. 5.00 Lacs**

**Bank Account Detail:**

**Executive Engineer, Electricity Workshop Division, Meerut.**

**Bank A/C No: 1403900519, IFSC Code: CBIN0282337**

**Central Bank of India, Jail Chungi Branch, Meerut.**

**The details of aforesaid E-Tender can be had in following enclosed Annexure- I to XII**

1. Check List (Annexure- I)
2. General Instructions to Tenderers (Annexure- II)
3. Tender Performa (Annexure- III,IV,V,VI)
4. Performa of Deviations ( Annexure – VII)
5. Prequalifying Conditions (Annexure-VIII)
6. General Conditions and Special T&C (Annexure-IX,X)
7. Scope of Work (Annexure-XI)
8. Price Schedule(Annexure-XII)

**Superintending Engineer**

नोट :-निविदाकार द्वारा प्रत्येक निविदा हेतु वांछित धरोहर राशि एवं निविदा मूल्य अलग-अलग (अप्रतिदेय), फर्म के नाम चालू खाते से ही RTGS/NEFT के माध्यम से ही अधिशासी अभियन्ता, विद्युत कार्यशाला खण्ड, मेरठ के नाम से सैन्ट्रल बैंक ऑफ इण्डिया की जेल चुँगी, मेरठ स्थित बैंक शाखा में संचालित चालू बैंक खाता सं० 1403900519 (IFSC Code CBIN0282337) में जमा कराया जाना अनिवार्य है। IMPS के माध्यम से जमा धनराशि मान्य नहीं होगी। IMPS द्वारा जमा की गई धनराशि अथवा सयुक्त रूप से जमा की गई (निविदा शुल्क एवं धरोहर राशि) राशि को निविदा शुल्क मानते हुये उक्त जमा राशि को जब्त कर लिया जायेगा। निविदाकार द्वारा निविदा भाग-1 (निविदा/धरोहर राशि एवं तकनीकी बिड), निविदा भाग-2 (प्राइजबिड) निविदा खुलने की निर्धारित तिथि एवं समय तक, ई-टेंडरिंग वेबसाइट [www.etender.up.nic.in](http://www.etender.up.nic.in) पर अपलोड की जा सकेगी। निविदा भाग-1 (निविदा शुल्क एवं धरोहर राशि) निर्धारित दिनांक एवं समय पर वेबसाइट [www.etender.up.nic.in](http://www.etender.up.nic.in) पर खोली जायेगी तथा उसमें निविदाकार अर्ह पाये जाने के उपरान्त ही उक्त निविदाकार की तकनीकी बिड खोली जायेगी। निविदा प्रपत्र खोलने वाले दिवस को अवकाश होने की स्थिति में उक्त निविदाएं अगले कार्यदिवस में खोली जायेगी। अधोहस्ताक्षरी द्वारा किसी भी निविदा को स्वीकार/अस्वीकार करने या समस्त निविदाओं को या उसके किसी भाग अथवा अपूर्ण निविदाओं को निरस्त करने का अधिकार सुरक्षित हैं।

**Check List for Documents to be upload in Part-Ist (Prequalifying Condition)**E-Tender No : **04/EWC-MT/2024-25**

Sl.	Description	Yes/No	Uploaded on page No.
1	Required Tender Cost deposited in desired Bank Account and its UTR Detail Uploaded.		
2	Required Earnest Money deposited in desired Bank Account and its UTR Detail Uploaded.		
3	Copy of GST registration certificate (Provisional Certificate shall not be accepted)		
4	Copy of PAN card		
5	Copy of (AY-2023-24, FY 2022-23)/latest Income Tax Return Acknowledgment. (upload copy)		
6	Under taking as per (Annexure-VI enclosed) on Rs. 10.00 non judicial stamp paper for Not black listed/debarred from business in any Govt./Semi Govt./PSU/local Bodies etc.		
7	Declaration as per (Annexure-V enclosed) on Rs. 10.00 non-judicial stamp paper about proposal in response to the above invitation shall not be withdrawn within 180 days from the date of opening.		
8	The bidder should have a minimum average annual turnover (MAAT) of required amount per annum for the best three financial years out of the last five financial years. The audited balance sheet / CA's certificate with UDIN Number shall be enclosed in support of above failing which the bid shall not be considered.		
9	Net worth of the bidder should be positive. Net worth means the sum total of the paid up capital and free reserves (excluding reserves created out of revaluation) reduced by aggregate value of accumulated losses (including debit balance in profit and loss account for current year) and intangible assets with UDIN Number shall be enclosed in support of above failing which the bid shall not be considered.		
10	The bidder should have a minimum solvency of Rs. (25% of estimated cost) or credit facility not older than 12 Months from the Ist. date of opening of Part-I of this tender on E-Tender Website <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and it should be issued from Nationalized/ scheduled bank Only.		
11	The bidder should have successfully completed the <b>Printer Refilling/ Computer, Printer Supply/ Repair work /Mis. Works</b> or higher rating work in the last Five year as prime contractor in Govt/ Semi Govt. Organization from the date of opening of bid part-1. Performance/ Experience Certificate copy are to be enclosed )		
12	The bidder should have successfully completed the <b>Printer Refilling/ Computer, Printer Supply/ Repair work /Mis.Works</b> or higher rating work in the last Five year as prime contractor in Govt/ Semi Govt. Organization from the date of opening of bid part-1. (Agreement/Order are to be enclosed ) as below:- A- Bidder Should have successfully completed the <b>Printer Refilling/ Computer, Printer Supply/ Repair work /Mis.Works</b> or higher rating work in single order having minimum order value 80% of estimated cost of similar nature or higher rating work.		

	<p style="text-align: center;">or</p> <p><b>B- Bidder Should have successfully completed the Printer Refilling/ Computer,Printer Supply/ Repair work /Mis.Works or higher rating work in maximum two order having minimum order value 50% of estimated cost of similar nature or higher rating work.</b></p> <p style="text-align: center;">or</p> <p><b>C- Bidder Should have successfully completed the Printer Refilling/ Computer, Printer Supply/ Repair work /Mis.Works or higher rating work in maximum three order having minimum order 40% of estimated cost of similar nature or higher rating work.</b></p>		
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**In Case of Firm's is a Limited Company / Pvt. Limited Company/ Partnership Firm or Authorised signatory is different from Firm's Proprietor . Tenderer has to submit a valid Board Resolution, Partnership deed & Singing Authority letter, Power attorney with tender document, failing which Bid Part-II(Price Bid) will not be opened of such Tenderer.**

**Tenderer Signature  
with Seal**

**TO BE SUBMITTED BY THE CONTRACTOR DULY SIGNED**

**TENDER INSTRUCTION**

Tenderers are requested to go through the instructions carefully and furnish complete information, along-with their tender offer, failing which their offers may not be considered at all tenders shall be received in two parts {Part-I–Technical Bid, Pre qualifying conditions & Part-II–Price Bid} will be filled up in E-Tender Website "http://etender.up.nic.in"

1. **TENDER BID PART-I :-**

Required Documents will be uploaded in pdf. format. In the absence of said information/documents, the part-II of the tender will not be opened at all.

2. **TENDER BID PART-II (PRICE BID) :-**

Tender Part-II (Price Bid) will be uploaded in excel file format after fill up the rates and G.S.T. Percentage. Incomplete Excel Sheet, i.e. not filled up the rate or G.S.T. Percentage the tender part–II (Price Bid) will be rejected.

3. The tender shall be uploaded on E-Tender Website <http://etender.up.nic.in>

4. The tenders will be opened by the Superintending Engineer with other Nominee in this office at specified date and time. In case the tender opening date is holiday, the date of opening of tender will stand extended to next working day.

5. The conditions of Standard Form A&B of UPPCL applicable against this tender.

6. Superintending Engineer, Electricity Workshop Circle, Meerut reserves the right to reject any tender or all the tenders or part thereof without assigning any reason thereof.

7. The purchaser does not pledge to accept the lowest tender and reserves that right to accept any tender or reject any/all the tender(s) without assigning any reasons.

8. All material which will be provided by the contractor, issued used in the repairing of the equipment shall be of best quality and shall be confirming to relevant ISS/BSS mentioned in this tender.

9. The successful tenderers are required to execute an agreement on Non-judicial stamp paper of Rs. 100.00 along within 7 days from the date of issue of regd. Notice and if the firm fails to do so this Earnest Money will be forfeited and works can be assigned to other participant of the tender.

10. Material, which will be provided by the contractor, shall be inspected by an authorized officer/team to be deputed by the Purchaser/Department.

11. Contract will be awarded on basis L-1 Rates in respect of Total Value of Tender.

12. The tenderers are requested to make themselves fully conversant with the job requirement and technical specification and general conditions of the contract as per Form 'A & B' of UPPCL.

13. If the tenderer fails to completion of job within stipulated time a penalty at the rate of 0.5% per week or part thereof subject to maximum 10% will be deducted from his bill as per terms and conditions laid down in Form 'A & B' of UPPCL.

14. The contractor shall be responsible for any damage loss and breakage during execution of work.

15. For any further Clarification tenderers can contact to the Superintending Engineer, Electricity Workshop Circle, Meerut No subsequent representation of ground of any sort of misunderstanding will be entertained.

16. In the event of unsatisfactory performance/progress of work as may be determined by the Superintending Engineer, Electricity Workshop Circle, Meerut The agreement will be terminated without any notice and security will be forfeited.

17. Successful Contractor has to provide petty items under the scope of work of standard/reputed manufactures confirming to relevant ISS norms.

18. The successful tenderer will be required to enter into an agreement as per General Condition of contract Form A & B of UPPCL. All the documents submitted in connection with the tender shall also be part of contract.

19. However, if there is tolerance on negative side within the permissible limit of the specified standard, and it does not make any difference in the performance of the material to be decided purchaser only the proportionate reduction in prices shall be done by the consignee.

20. Payment shall be made after receipt and satisfactory checking of material at site as per conditions of Form 'B'. No interest shall be paid for delayed payments, whatsoever the delay may be.

21. The Work may be allotted to more than one Firm on the basis of L-1 Rates on total tender Value only on the discretion of SE, EWC, Meerut.

22. Purchaser, on his discretion, may send and randomly selected sample from the supplied lot for any/all testing as per technical specification / ISS in any of the NABL accredited lab. The result of such tests shall be final and binding on both the purchaser & Supplier.

**Signature of Tenderer  
with Seal**

**TENDER PROFORM A**

(To be filled &amp; submitted by the Tenderer in Tender Bid Part –I)

**IMPORTANT INSTRUCTIONS TO THE TENDERERS**

**Your e-tender shall not be considered, if you fail to submit this Performa duly filled. Replies should be complete without ambiguity and should be clearly written against each item.**

Terms such as “Refer covering letter etc.” shall not be acceptable. You may, however, attach extra sheets, if the space is not sufficient.

Sl. No	Particulars	
1	Specification No. against which you have tendered	
2	UTR details by which cost of tender Specification was deposited by you.	
3	Name & Address of the tenderer.	
4	Email Id of contractor	
5	Mobile no. of contractor	
6	Whether tenderer is Prime Contractor or Petty Contractor with power of attorney of manufacturer (authentic proof regarding agents of manufacturer to be enclosed)	
7	UTR details and Amount of earnest money deposited with full Details.	
8	Type of Firm (i.e. proprietary firm, Partnership firm, Pvt. Ltd. Firm, Public Ltd. Firm etc.)	
9	Full Quantity offered (Yes/No.)	
10	Do you agree to all conditions of Form - A/B of tender Specifications. If not, state the modifications clearly in the schedule enclosed which you would desire in Form – A/B other terms & conditions (It may please be noted that, it shall be entirely at the discretion of the competent authority to accept or reject the modifications proposed.)	
11	Name & Detailed address of your Authorized representative against this order / agreement	
12	Name & detailed address of tendered/ proprietor / partners / Directors be given.	
13	Give two references who can certify your financial status & capability to undertake such supply order one of the reference should be a scheduled Bank of India.	
14	Do you confirm that are no typographical errors/ omissions in your tender & all other documents, forming part of the tender (answer Yes / No)	
15	Would you agree validity period of 180 days against this tender (Yes/No)	
16	What is the completion / delivery period, pl. state if the completion is guaranteed under penalty? (Yes/No)	
17	Are you agreeable to the completion period being reckoned from the date of receipt of letter of acceptance by you? (Yes/No)	
18	Do you agree to furnish security deposit, if order is placed with you ? ( Yes / No)	
19	Give Details of Class ‘A’ License issued by Electricity Safety Directorate & its validity.	

20	Pl. Enclose the certified copy of the latest income tax clearance certificate/Income Tax return.	
21	Weather all the schedule & documents required have been submitted or not ? (Yes/No)	
22	What is your PAN No.	
23	What is your GST No.	
24	The bidder should have a minimum average annual turnover (MAAT) as required in this tender per annum for the best three financial years out of the last five financial years. The audited balance sheet / CA's certificate with UDIN number shall be enclosed in support of above. (Yes/No)	
25	What is your Bank A/c No. & Name of Bank.	

<b>TECHNICAL SPECIFICATION AND PRICES</b>
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26	Are the work/items offered, in accordance to the specifications of the tendering authority. (Yes/No)	
27	Pl. indicate clearly if the quoted prices are Firm & Firm in all respect throughout the currency of the contract / agreement. (Yes/No)	
28	If the quoted rates are inclusive of any taxes /duties / other charges, give details of such taxes /duties / other charges, included & at the rate(s)	
29	Pl state, if you would claim any other charges over & above the prices as extra, which are not covered above. If Yes, Pl. state each separately indicating the amount in Rs. Against each per unit basis.	
30	Do you offer any discount and if so, then what is the rebate / discount in Rs. Per unit?	

**Signature of the Tenderer with seal.**

**SHORT TERM E-T.No. 04/E.Workshop C./MRT/2024-25**

M/s.....

.....

.....

To,

**The Superintending Engineer,  
Electricity Workshop Circle  
PVVNL, Meerut.**

Dear Sir,

With reference to your tender for the above work, I/We offer to submit our proposal having rates for site, erection at site in the schedule annexed or such portion thereof, as you may determine in strict accordance with the terms, conditions and instructions to the tenderer and conditions of the tender and sale contained in Part-1 of the above referred tender to the satisfaction of the seller or in default thereof to forfeit to and pay to PVVNL, the sum of money mentioned in the said conditions.

**THE RATES QUOTED ARE NET AND FIRM AND IN FULL SATISFACTION OF ALL CLAIMS. I/WE AGREE TO ABIDE BY THIS TENDER FOR THE PERIOD OF 180 DAYS FROM THE DATE OF OPENING OF BID PART-1.**

A sum of Rs. .... in the form of RTGS/NEFT from the Firm,s Current Account having UTR no. ....dt..... vide ..... (Name of Bank) as tender cost has been deposited in the **Executive Engineer, Electricity Workshop Division, Meerut. Bank A/C No: 1403900519, IFSC Code: CBIN0282337 Central Bank of India, Jail Chungi Branch, Meerut.** The proof of the same has been annexed with the bid proposal. A sum of Rs. .... in the form of RTGS/NEFT having UTR no. ....dt.....vide ..... (Name of Bank) as earnest money. The proof of the same has been annexed with the bid proposal, the full value of which shall be retained by the PVVNL on account of earnest money security deposit specified in the said condition of contract.

I/we hereby undertake and agree to execute a contract in accordance with the said 'Terms, Conditions & Instruction to the Tenderer of the tender bid specification.

Firm RTGS Details:-

The details of the funds (earnest money/Tender Fees) given by the firm in the present tender, are deposited in the departmental account, as mentioned herein under:-

**Firm current account number-****Name of Bank with address:-****IFSC code of the branch-****Amount:- Rs. .... & head (EMD/Tender Cost)****UTR no.-**

Yours faithfully,

**Signature of the Tenderer  
(With complete address & Seal)**

**NOTE: Please note that no money transfer through IMPS transaction will be accepted at all.**

Note :- (This Declaration is to be enclosed in tender bid part-I)

**Part-1**  
**DECLARATION**

**(To be executed on a Rs. 10.00 non-judicial stamp paper)**

Tender Invited by:- Superintending Engineer, EWC, PVVNL, MEERUT.

Tender for:-

From:-

Name of Tenderer:-

Specification no.:- **SHORT TERM E-T.No. 04/E.Workshop C./MRT /2024-25**

Date of opening of bid part-1:-

IN CONSIDERATION of the EWC,PVVNL, Meerut having treated the tenderer to be an eligible bidder whose tender may be considered, the tenderer hereby agrees to the condition that the proposal in response to the above invitation shall not be withdrawn by us within **180 days** from the date of opening of the tender (or any extension thereof), also to the condition that if thereafter the tenderer does withdraw his proposal within the said period, the earnest money deposited by them may be forfeited by the PVVNL and at the discretion of the purchaser. The purchaser may debar the tenderer from tendering for a minimum period of one year reckoned from the date of opening of the tender.

Signed this ..... day of .....2024

Place:

Signed by

**State title whether Proprietor/Partner**  
**(With complete address & Seal)**

**Part-1**  
**DECLARATION**

(To be executed on a Rs. 10.00 non-judicial stamp paper)

**Undertaking/Declaration by the bidder**

Tender Invited by:- Superintending Engineer, EWC, PVVNL, MEERUT.

Tender for:-

Name of Tenderer:-

Specification no.:- **SHORT TERM E-T.No. 04/E.Workshop C./MRT /2024-25**

**(A) “Regarding Conflict of Interest”**

I.....Sole Proprietor / partner / Director of M/s.....  
under take that I am not interested as a proprietor and/or partner and/or Director in any other party/firm,  
participated in above Tender.

**(B) ”Regarding black listing/Debaring of the firm”**

We hereby undertake and submit the declaration that our firm/company is not debarred/ blacklisted by any agency or department of Government of Uttar Pradesh/ any other state government / Government of India including State public sector Undertakings or central public sector undertakings during the period of last Five years. As on bid submission date, there is no black listing proceeding or debar for participating in bidding by any State Government or Government of India or their departments or PSUs. My/Our Firm/ Company is/are not involved in any illegal activity and/or not sheeted for any criminal act of theft and/or diverting fertilizers for industrial use or any other essential commodity during last five years.

In case, at any stage if the above declaration is found false or incorrect, the SE, EWC, Meerut shall be free to take any punitive / legal action against us, as may be deemed fit , which shall be acceptable / binding on us and the consequences shall be to our account.

**(C) “Regarding information/details Given”**

I, .....sole proprietor / partner/ Directors of M/s .....is giving  
undertaking that details given are correct to the best of my knowledge and I agree to abide by all your tender/order terms and conditions.

That I further undertaking that in case any of the facts sworn in as mentioned above and any particulars mentioned in our application is found other-wise or incorrect or false at any stage, Beside, Govt. Deptt./Govt. Nigam/Govt. Boards shall be entitled to take all such actions as may be deemed fit including termination of Contract, if awarded, without any claim for any compensation whatsoever on account of such premature closure of the contract.

I know that to swear a false affidavit is a crime under the law and with such knowledge only I have swear this affidavit.

Signed this ..... day of .....2024

Place:

Signed by

**State title whether Proprietor/Partner  
(With complete address & Seal)**

(To be filled & submitted by the Tenderer in E-Tender Bid Part –I)

DEVIATIONS FROM TERMS AND CONDITIONS OF E-TENDER DOCUMENT/ FORM A&B & OTHER TERMS & CONDITIONS OF UPPCL/P.V.V.N.L.

AGAINST **SHORT TERM** TENDER NO. **04**/E. Workshop C./MRT/2024-25

I/We the undersigned have carefully examined {The General Conditions of contract form A and other terms & conditions of the tender specification} and I/We hereby confirm that all the terms & conditions contained in form A and other terms and conditions of tender specification under reference are acceptable to me/us with the following deviations :

Sl. No.	Description of Clause No. etc.	Stipulated in UPPCL/ P.V.V.N.L. specification	Deviation offered	Remark, if any
1	2	3	4	5

**Signature of contractor with seal**

**Date**

**Place:**

**Address:**

**Short Term E-Tender No. 04/E. Workshop C./MRT/2024-25**

Tenderers are requested to go through the instructions carefully and furnish complete information, along with their tender offer, failing which their offers may not be considered at all tenders shall be received in two parts {Part-I (Tender Cost, Earnest Money & Technical Bid, pre-qualifying Conditions) and Part-II– Price Bid} will be filled up in E-Tender Website <http://etender.up.nic.in>

- Tenderer shall upload following documents on e-tender portal [www.etender.up.nic.in](http://www.etender.up.nic.in) using his digital signature.
- The bidders have to fulfil following minimum conditions of experience and financial competence in order to qualify for consideration this tender:
- The Tender submissions of bidders, who do not qualify the minimum eligibility criteria, is liable to be rejected and shall not be considered for further evaluation.
- **JV(Joint Venture) is not allowed.**
- निविदाकार को निविदा के भाग—प्रथम(निविदा शुल्क, धरोहर राशि, तकनीकी बिड) में अधोलिखित Pre-Qualifying Conditions के अनुसार प्रपत्र E-Tender Website <http://etender.up.nic.in> पर Upload करना आवश्यक होगा। उक्त प्रपत्र मण्डल कार्यालय में physical रूप में स्वीकार नहीं किये जायेंगे। उक्त निविदा का द्वितीय भाग(प्राइस बिड), केवल उन्हीं फर्मों को खोला जायेगा, जो अधोलिखित Pre-Qualifying Conditions में अर्ह करेगी।

**Eligibility Criteria/Pre-Qualifying Conditions for Part-I****a. Tender Cost, Earnest Money & Technical Requirement: -**

- 1- Copy of RTGS/NEFT Bank Receipt on a/c of Tender Cost in single transaction from the Firm,s Current Account which shall be deposited in the current bank A/c. of Executive Engineer, Electricity Workshop Division, Meerut through RTGS/NEFT in Bank A/c No. 1403900519, IFSC no. CBIN0282337, Central Bank of India, Jail Chungi, Meerut.
- 2- Copy of RTGS/NEFT Bank Receipt on a/c of Earnest Money in single transaction from the Firm,s Current Account which shall be deposited in the current bank A/c. of Executive Engineer, Electricity Workshop Division, Meerut through RTGS/NEFT in Bank A/c No. 1403900519, IFSC no. CBIN0282337, Central Bank of India, Jail Chungi, Meerut.
- 3- The bidder should have a valid G.S.T Registration. (Provide copy) Provisional Certificate not be accepted.
- 4- The bidder should have a valid PAN card copy. (upload copy)
- 5- Copy of (AY-2023-24, FY-2022-23)/latest Income Tax Return Acknowledgment. (upload copy)
- 6- Under taking as per (Annexure-VI enclosed) on Rs. 10.00 non judicial stamp paper for Conflict of Interest/Not black listed/ debarred/ from business in any Govt./Semi Govt./ PSU/ local Bodies etc. (uploading copy mandatory)
- 7- Declaration as per (Annexure-V enclosed) on Rs. 10.00 non-judicial stamp paper about proposal in response to the above invitation shall not be withdrawn within 180 days from the date of opening. (uploading copy mandatory)
- 8- The bidder should have a minimum average annual turnover (MAAT) of **Rs. 5.00 Lac** (100% of Estimated cost) per annum for the best three financial years out of the last five financial years. The audited balance sheet / CA's certificate with UDIN Number shall be enclosed in support of above failing which the bid shall not be considered. (uploading copy mandatory)
- 9- Net worth of the bidder should be positive. Net worth means the sum total of the paid up capital and free reserves (excluding reserves created out of revaluation) reduced by aggregate value of accumulated losses (including debit balance in profit and loss account for current year) and intangible assets with UDIN Number shall be enclosed in support of above failing which the bid shall not be considered.
- 10- The bidder should have a minimum solvency of Rs. (25% of estimated cost) or credit facility not older than 12 Months from the Ist. date of opening of Part-I of this tender on E-Tender Website <http://etender.up.nic.in> and it should be issued from Nationalized/ scheduled bank Only.

11-The bidder should have successfully completed the **Printer Refilling/ Computer, Printer Supply/ Repair work /Mis.Works** or higher rating work in the last Five year as prime contractor in Govt/ Semi Govt. Organization from the date of opening of bid part-1.(Performance/Experience certificate copies are to be enclosed)

12-The bidder should have successfully completed the **Printer Refilling/ Computer, Printer Supply/ Repair work /Mis.Works** or higher rating work in the last Five year as prime contractor in Govt/ Semi Govt. Organization from the date of opening of bid part-1. (Agreement/Order are to be enclosed ) as below:-

A- Bidder Should have successfully completed the **Printer Refilling/ Computer, Printer Supply/ Repair work /Mis.Works** or higher rating work in single order having minimum order value 80% of estimated cost of similar nature or higher rating work.

or

B- Bidder Should have successfully completed the **Printer Refilling/ Computer, Printer Supply/ Repair work /Mis.Works** or higher rating work in maximum two order having minimum order value 50% of estimated cost of similar nature or higher rating work.

or

C- Bidder Should have successfully completed the **Printer Refilling/ Computer, Printer Supply/ Repair work /Mis.Works** or higher rating work in maximum three order having minimum order value 40% of estimated cost of similar nature or higher rating work.

In Case of Firm's is a Limited Company / Pvt. Limited Company/ Partnership Firm or Authorized signatory is different from Firm's Proprietor . Tenderer has to submit a valid Board Resolution, Partnership deed & Singing Authority letter, Power attorney with tender document, failing which Bid Part-II(Price Bid) will not be opened of such Tenderer.

Signature of Tenderer  
With Seal

**Tender Bid Part- II:** It shall contain Price Bid only and shall be uploaded on [www.etender.up.nic.in](http://www.etender.up.nic.in):

**Important Note:** Tender Bid Part-II of only those firms shall be opened which comply by uploading of desired documents of pre qualifying conditions Part-I in E-Tender of the Bid. Part-II of those firms which fail to submit the above records shall not be considered.

- 1.02 In case of any inconsistency with the provisions of Form A & B of UPSEB/UPPCL the provisions under special conditions of the tender will prevail.
- 1.03 Tenderers are requested to submit the price schedule appendix duly filled in (item by item) as required and should strictly follow the instructions to facilitate the tendering authority to prepare Comparative Statements.
- 1.04 Any portion of “Terms & conditions” as laid down in the condition of the contract, Form A & B of UPSEB/UPPCL along with nature of work etc, which is not clear to the tenderer should be got clarified before submission of the tender. Tenderers are requested to adhere to all clauses of the contract Form A & B of UPSEB/UPPCL to facilitate finalization of the contract. In case, they are unable to do so, should state the particular clause of the conditions which may not be acceptable to them & should support alternative for consideration.
- 1.05 The tendering authority does not suggest /pledge to accept the lowest of any tender & reserves to himself the right of rejecting the whole or any portion of the tender as he may think fit without assigning any reason for non acceptance or selection.
- 1.06 Tendering authority reserves the right to revise or amend the tender. Such revision & amendment, if any, will be communicated to all tenderers as amendment or addenda to this invitation of the tender.
- 1.07 Any action on the part of the tenderer to revise the price/prices and/or the change the structure of price/prices at his own instance after opening of tenders may result in rejection of tender & also debarring him from submission of the tenders to the P.V.V.N.L./ Corporation at least for one year.
- 1.08 Any approach etc., officially or otherwise on the part of the tenderer or his representative shall tantamount to his offer liable to be summarily rejected.
- 1.09 Tender fee in single transaction which shall be deposited in the current bank A/c. of Executive Engineer, Electricity Workshop Division, Meerut through RTGS/NEFT in Bank A/c No. 1403900519, IFSC no. CBIN0282337, Central Bank of India, Jail Chungi, Meerut.
- 1.10 Earnest Money in single transaction which shall be deposited in the current bank A/c. of Executive Engineer, Electricity Workshop Division, Meerut through RTGS/NEFT in Bank A/c No. 1403900519, IFSC no. CBIN0282337, Central Bank of India, Jail Chungi, Meerut.
- 1.11 Copies of Bank receipt (RTGS/NEFT) for document cost and earnest money should be uploaded in Part-I of tender.
- 1.12 The Tender fee once deposited will not be refunded under any circumstance whatsoever.
- 1.13 In case of ambiguous or self contradictory terms/conditions mentioned in the tender specification, interpretations as advantageous to the P.V.V.N.L./Corporation shall be taken without any reference to accept the deviations or not.
- 1.14 Any overwriting /omitting/erasing etc. in the tender should be duly signed & stamped.
- 1.15 In no case payment will be made by the Letter of Credit.
- 1.16 The Earnest Money deposited by the tenderer will be refunded after finalization of tender, in the event of his tender being rejected/not accepted. In the event of tender being accepted, the Earnest Money shall be retained by the tendering authority and adjusted against the security deposit specified under and shall be released only on satisfactory completion of work.
- 2.00 Only tender of those tenderers shall be considered who have sufficient experience for execution of such type of works during past & have necessary resources & organization to undertake the work tendered for to the satisfaction of the tendering authority.
- 3.01 All the tenderers must furnish a list of agreements executed by them during last five years.

- 3.02 All the tenderers must submit past performance reports of any of such type of works carried out by them.
- 3.03 The tendered quantity of work may vary upto any extent but the face value of Agreement may not vary.
- 4.00 **VALIDITY OF OFFER:** Tenderers shall ensure that their rates are firm and will be valid for 180 days from the date of opening of the tender & are not subject to variation on any account.
- 4.01 **COMPLETION PERIOD:** Period for the execution of work is 12 months From the date of LOI/Agreement/Order or till exhaust of tender value.
- 5.00 **PRICES:**
- 5.01 The Tenderers must quote their prices (item wise) in the Price Schedule (BOQ) uploaded on e-tender website.
- 5.02 The quoted prices shall be firm & firm in all respect throughout period of the Contract/agreement. No variation in the prices shall be allowed in any circumstances.
- 5.03 Tenderer should note clearly that the tenders with variable prices shall not be considered at all.
- 5.04 Any other charges/duties/taxes/levies etc. should be specifically mentioned separately in the price schedule.
- 6.00 **SCHEDULE OF DEVIATION FROM GENERAL CONDITIONS OF FORM A&B & SPECIAL CONDITIONS:**
- The tenderers should clearly state whether all the provisions of tender specification application to this tender, are acceptable to them & incase of any deviations the same should be clearly mentioned and submitted along with their tender in the enclosed proforma.
- 7.00 **PAYMENT:**
- Running payment may be made on month wise basis as per agreement subject to the availability of the funds.
- 8.00 **DISPUTE:**
- For any dispute arising out of this tender in between the tendering authority and the contractor. The Director (Tech.), P.V.V.N.L., Meerut will decide the dispute and his decision will be binding on both the parties.

**Signature of Tenderer**  
**With Seal**

अधोहस्ताक्षरी को उपरोक्त ई-निविदा में निविदाकार द्वारा अपलोड किये गये प्रमाण पत्रों, अनुबन्ध/क्रय/कार्य आदेश की प्रति एवं अन्य अभिलेखों को, उक्त के निर्गतकर्ता को प्रेषित कर, सत्यापित कराने अथवा निविदाकार फर्म से उक्त प्रमाण पत्रों, अनुबन्ध/क्रय/कार्य आदेशों आदि की मूलप्रति सत्यापन हेतु माँगने का पूर्ण अधिकार सुरक्षित है।

**SPECIAL TERMS & CONDITIONS :**

1. The Contractor shall be solely responsible for any losses/ accident to the persons working with under them and shall have to pay due compensation in accordance with the prevailing rules / regulations of Government Contractor.
2. The contractor shall arrange to have insurance for the labour deployed by them and shall have to pay due compensation in accordance with the same. The Corporation will not bear any responsibility for the compensation to his manpower in case of any accident.
3. The man power deployed by the firm, should have sufficient experience for execution of electrical works and well conversant with the electrical system.
4. Concerned officer of UPPCL have no right to issue any type of experience certificate in respect of man power deployed by the firm.
5. The contractor should see the Workshop/ Working place before starting repair & renovation work and satisfy him or herself to ensure that Indian Electricity Rules should be followed strictly.
6. The work shall be carried out strictly in accordance with the P.V.V.N.L. Practices RESSPO Drawings, directions of the P.V.V.N.L. /UPPCL representative and prevailing Indian Electricity Rules/Acts.
7. The contractor shall be solely responsible for any accident to the persons working with/under him and shall have to pay due compensation in accordance with the prevailing rules/regulations of Govt. Contractor shall arrange to have insurance for labours engaged by him and shall have to pay due compensation in accordance with the same. The Corporation will bear no responsibility for the compensation to his labour in case of any accident.
8. All the technical works covered under this specification, shall be carried out by well-trained workmen.
9. Purchaser, on his discretion, may send and randomly selected sample from the supplied lot for any/all testing as per technical specification / ISS in any of the NABL accredited lab. The result of such tests shall be final and binding on both the purchaser & Supplier.
10. The Engineer of the contract can terminate the agreement at any time by giving one month's notice in the event of unsatisfactory performance of the contractor. This is however without prejudice to the offer and terms and conditions of the agreement.
11. The contractor is required to abide by the provisions of the labour/industrial laws such as payment of minimum wages to labour engaged by them for execution of work etc.
12. **CONTRACTOR'S REPRESENTATIVE:** The names of the authorized representative, if any and their local address, will be intimated by the contractor within one week time, from the date of execution of agreement. The contractor will intimate to the Execution Authority/ Engineer of contract, changes if any, in the local address of the contractor's representative immediately on occurrence of any change. The responsibility for non receipt of intimation due to change in address will be on the contractor.
13. The contractor should see the Workshop/ Working place before starting repair & renovation work and satisfy him or herself to ensure that Indian Electricity Rules should be followed strictly.
14. The work shall be carried out strictly in accordance with the P.V.V.N.L. Practices RESSPO Drawings, directions of the P.V.V.N.L. /UPPCL representative and prevailing Indian Electricity Rules/Acts.
15. **SECURITY DEPOSIT:** 10% of contracted amount shall be deposited by contractor in form of **FDR/CDR/TDR/SDR** of Nationalized Banks (valid for Twelve month) in favour of concerned Executive Engineer (Workshop) at the start of work and shall be refunded after satisfactory completion of Agreement and as per guarantee clause.
16. **PRICES:** The prices shall remain "FIRM & FIRM" in all respect exclusive of statutory taxes throughout the currency of the contract/ agreement. No variation in the cost will be allowed at any cost.
17. **PAYMENT:** Payment shall be made against running bills once during the month. Pre-receipted bill to be submitted by the contractor in duplicate to the concerning **Executive Engineer, Electricity Workshop Division**. In no case, payment will be made by letter of credit.
18. **PENALTY:** Penalty for delay in completion of works shall be levied @0.5% per week subject to maximum of 10% value of in-completed portion of work.
19. Any damage or loss of, public property/Nigam's material shall have to be borne by the contractor.
20. **ARBITRATION/SETTLEMENT OF DISPUTE:** In case of any dispute arises in between the contractor and the Engineer of contract, the decision of Director Technical, P.V.V.N.L., Meerut will be final and binding on both.
21. **TERMINATION OF AGREEMENT:** The Engineer of the contract can terminate the agreement at any time by giving one months notice in the event of unsatisfactory performance of the contractor. This is however without prejudice to the offer and terms and conditions of the agreement.
22. In case of requirement the work may be diverted to any workshop division under P.V.V.N.L.

**Signature of Tenderer  
with Seal**

विद्युत कार्यशाला मण्डल, मेरठ के अन्तर्गत मण्डल कार्यालय, विद्युत कार्यशाला खण्ड कार्यालयों, सहायक अभियन्ता(कार्यशाला) कार्यालयों एवं विभिन्न विद्युत कार्यशालाओं, मेरठ, गाजियाबाद, मुजफ्फरनगर, मुरादाबाद, मवाना अड्डा(मेरठ), बड़ौत, घुन्ना(सहारनपुर), थानाभवन, मुरादनगर, नौएडा, हापुड, बुलन्दशहर, गजरौला, चन्दौसी, रामपुर, बिजनौर, धामपुर में स्थापित प्रिन्टर की कारटेज रिफिलिंग, प्रिन्टर ड्रम, ब्लेड चिप बदलना, यू0पी0एस0 बैट्री बदलना, कम्प्यूटर में एन्टी वायरस सॉफ्टवेयर डालना, कम्प्यूटर सर्विसिंग आदि की एक वर्ष की अवधि में कराये जाने वाले कार्य का विवरण AGAINST S.T.T.NO. 04/E. Workshop C./MRT/Works/2024-25

SL.	Description of Item	Unit	EWD Meerut	EWD, MZN	EWD GZB	EWD MBD	EWC, Meerut	TOTAL
1	Providing and Refilling of Good quality Toner for HP/Dell/Xerox/Samsung make Laser Printer (as per requirement)	Job	130	160	190	250	170	900
2	Replacement of Drum of Printer	Job	20	10	30	30	20	110
3	Replacement of Blade of Printer	Job	15	15	20	20	15	85
4	Replacement of Chip of Xerox make Printer(Xerox 3025)	Job	15	10	20	15	0	60
5	Supply & Installation of Anti-Virus (Quick Heal Total Security /K-7) for One year with proper Registration Key.	Job	8	8	15	14	7	52
6	Replacement of New Battery in place of Old Battery in UPS of ISI Make of Proper rating/Capacity for Proper Backup (as per requirement)	Job	As per Requirement of Work					20
7	Service of Computer CPU of H.P/ACER/DELL make with Installation of Window etc.	Job	As per Requirement of Work					40
8	Service of Printer/Scanner of HP/Samsung/Xerox Make Laser Jet Printer & Scanner.	Nos.	As per Requirement of Work					20
9	Providing of New Toner Cartridge of 88A for HP make Printer.	Nos.	As per Requirement of Work					10
10	Providing of New Toner Cartridge of HP Make Printer (1020/1566)	Nos.	As per Requirement of Work					10

Contractor Signature  
with Seal